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| ARC stacked black and white logo | Assessment Review Request Form (2023) |

# Assessment Review Request – return this completed form to ARC-NCGP@arc.gov.au

* This form must be received by the ARC within 3 working days from the opening of the Rejoinder period for all NCGP schemes.
* The ARC will only accept completed forms that are submitted by the Administering Organisation.
* Removal of an assessment may only occur for assessments that meet the strict review criteria as detailed on this Request form.
* The Administering Organisation will be informed of the outcome of this review.
* Refer to the [ARC Rejoinder webpage](https://www.arc.gov.au/funding-research/apply-funding/grant-application/rejoinders) for further information on the Review process.

## Application Information

| Administering Organisation |  |
| --- | --- |
| Application ID |  |
| Application Title |  |
| Lead Investigator |  |

## Review Criteria

You must select one or more of the following criteria that are alleged to apply to the identified assessment:

[ ]  Defamatory comment/s

[ ]  Evidence of assessor conflict of interest

[ ]  Evidence of assessor breach of confidentiality

[ ]  Discriminatory/biased comments

[ ]  Scores included within the assessment text

[ ]  Assessment text that refers to a different application in error

[ ]  Comments in the assessment regarding application eligibility

[ ]  Other

## Justification

This request will not be considered without adequate justification and certification from the Administering Organisation’s Research Office Manager level or equivalent.

| Assessor ID Please indicate Assessor A, B, C etc. |  |
| --- | --- |
| Justification Please provide comments to support this request and why the assessment text is considered inappropriate (Use examples from the assessment text to illustrate the issue). |  |

## Administering Organisation

*The Administering Organisation certifies that the information provided is accurate and factual.*

| Administering Organisation Staff Name |  |
| --- | --- |
| Staff Position Title |  |
| Date |  |